

WIST REGISTRATION INSTRUCTIONS

To make the registration of your team(s) as quick and simple as possible, please follow these suggestions:

Visiting from outside Ohio-North? If so, complete steps 1 & 2. If your team is registered in Ohio-North or a US Club team, proceed to step 3.

1) If you are visiting us from outside the Ohio-North you will need an Approved Travel Permit from your state association or provincial sanctioning body. US Club Soccer teams do NOT need this form. You must fax your travel permit to us upon acceptance or soon as you receive it prior to the tournament.

2) Likewise, you must fax or email a copy of all rosters (league and guest player) to the tournament when you fax your travel permit. PLEASE EMAIL THE ABOVE INFORMATION TO Tom Werling, WIST Registrar email: WIST@westlakesoccer.org Bring backup copies to the team registration.

3) Download forms from the www.westlakeinvitational.com web site. Bring the completed forms with you to registration:

_ WIST GUEST PLAYER ROSTER

_ WIST TEAM CONTACT FORM

_ PLAYER MEDICAL RELEASE (you may use your form if it is current)

_ WIST LIABILITY RELEASE

_ MAKE SURE ALL PLAYER PASSES ARE CURRENT FOR SPRING. DOUBLE CHECK ALL PASSES LOOK THE SAME (DO NOT MIX USYSA PASSES WITH US CLUB OR VICE VERSA)

_ **“TEAM REGISTRATION CHECKLIST”**...it will help you assemble your forms and information.

_ WIST PLAYER OF THE MATCH INSTRUCTIONS-Coaches should review
About WIST registration nights: We host two registration nights:

6p-9p, Wednesday, May 25, 2011, Panini's Westlake, 23800 Detroit Road Westlake Ohio 44145. If your team is playing Friday, you'll need to register on Wednesday.

6p-10p, Friday, May 27, 2010, Holiday Inn-Westlake, 1100 Crocker Rd, Westlake, OH 44145

We host a “Coach and Team Manager Appreciation Party” throughout Friday's registration. While our tournament is all about the kids, registration is not. We ask that all players remain outside the “Coach Party” room.

That's it! Now download the **“TEAM REGISTRATION CHECKLIST”** and prepare for registration.