

WIST REGISTRATION INSTRUCTIONS

To make the registration of your team(s) as quick and simple as possible, please follow these suggestions:

Visiting from outside Ohio-North? If so, complete steps 1 & 2. If your team is registered in Ohio-North or a US Club team, proceed to step 3.

1) If you are visiting us from outside the Ohio-North you will need an Approved Travel Permit from your state association or provincial sanctioning body. US Club Soccer teams do **NOT** need this form. You must fax your travel permit to us upon acceptance or soon as you receive it prior to the tournament.

2) Likewise, you must fax or email a copy of all rosters (league and guest player) to the tournament when you fax your travel permit. PLEASE FAX THE ABOVE INFORMATION TO Dan O'Brien, WIST Registrar, 440-331-2840, or scan and email the documents to Dan O'Brien, email: Pridemgmt@aol.com Bring backup copies to the team registration.

3) Download forms from the www.westlakeinvitational.com web site. Bring the completed forms with you to registration:

- WIST GUEST PLAYER ROSTER
- WIST TEAM CONTACT FORM
- PLAYER MEDICAL RELEASE (you may use your form if it is current)
- WIST LIABILITY RELEASE
- MAKE SURE ALL PLAYER PASSES ARE CURRENT FOR SPRING 2010. DOUBLE CHECK ALL PASSES LOOK THE SAME (DO NOT MIX USYSA PASSES WITH US CLUB OR VICE VERSA)
- "TEAM REGISTRATION CHECKLIST"**...it will help you assemble your forms and information.
- WIST PLAYER OF THE MATCH INSTRUCTIONS-Coaches should review

About WIST registration nights: We host two registration nights:

- 6p-9p, Wednesday, May 26, 2010, Panini's Westlake, 23800 Detroit Road Westlake Ohio 44145. **If your team is playing Friday, you'll need to register on Wednesday.**
- 6p-10p, Friday, May 28, 2010, Holiday Inn-Westlake, 1100 Crocker Rd, Westlake, OH 44145
- We host a "Coach and Team Manager Appreciation Party" throughout Friday's registration. *While our tournament is all about the kids, registration is not. We ask that all players remain outside the "Coach Party" room.*

That's it! Now download the **"TEAM REGISTRATION CHECKLIST" and prepare for registration.**